



## GAA FOOTBALL & CHEER TEAM MOM 2014 INFORMATION & GUIDELINES

### Team Books

- Verify documents (as per Check list),
  - Compare birthdates from Registration for & BC
  - Make sure to have school for all players
  - Make sure to get list of all coaches with phone numbers
  - We will send official GFL coaches sign off sheet
  - All Coaches need to print & sign it, then make copy and put both in book.
  - After Cheer gets certified include 2 copies of roster in Football book.
  - We will email a form for final roster need to include 2 copies in book.
  - When putting book together you will need 2 plastic sleeves for each player.
    - 1 plastic front page BC, middle page county wavier, Back side show Reg. form, 2<sup>nd</sup> plastic will be physical.
- Due date for Cheer is Wed. 7/30 to Julee/ Kim; FB book due to Jenny MONDAY 8/4/14.
- GFL credential meeting –Sat. 8/9/14
- Books will be returned after credential meeting.
- **Team book MUST be taken to every game!**
- Team Books will be returned to GAA after the season by coach when do equipment turn in. Football, make sure he has it at end of your last game. Cheer books will be due week after end of Playoff Season.

### Trophy

- Trophy is provided by GAA, do not purchase.
- You will need to verify spelling of all names, we will send order form for you to complete and return before end of regular season.
- Trophies will be ready to be picked up by the end of the regular season.

### Spirit Fees

- How much will the team receive (amount received by number of players on Team).
- Can use it for Player/Coach cost of the Banquet. (*Parents and siblings pay in addition*).
- Can use it for Player & Coaches Gifts
- Can be used for Football Player/ Cheerleader pep rally
- Can be used for Football Player/ Cheerleader gift exchange
- Don't use it to buy Team snacks
- Don't use it to buy Ice for the Team Cooler
- Don't use it for buying Team Film

### Other Monies to collect from Parents, Fundraise, or get Donated

- Team snacks
- Ice and/or Team drinks (Waters and Gatorades)
- Concession Team Shift payout
- Spirit wear and Pink sock for October
- Stuff for Team Cookout
- Stuff for Pep rally
- Stuff for Decorating Mailboxes

## **Fundraising Cap - Dollar Amount that can be raised by Fundraising**

- \$50.00 times the maximum number of players on the Team. Any additional Funds will be donated to GAA.

## **Checking Accounts**

- Open an account with another person on your Team preferably the Coach.
- You can tell them it is for a Team Account and the bank will usually have a free account to offer.
- Suggested bank: Brand Bank in Grayson
- Note: GAA will not sign for the individual accounts.

## **Account Audits**

- GAA will have book audits during the season, please keep all receipts. Date TBA.
- We will also provide a balance sheet for you to keep up with and show during audits.
- Note: GAA can request to audit Team Funds at any time during the Season.

## **Team Spirit**

- During the regular season Cheerleaders MAY decorate the Football Players Mailbox.
- Sometimes they will decorate Mailbox again during the Playoffs.
- Football decorates the Cheerleaders mailboxes the weekend of Cheer-off.
- Pep rally – normally 3 (2 during regular season and 1 during playoffs).
- Cookouts – Some Teams plan a cookout/pot luck/pizza party after one of the practices in lieu of a pep rally. This is Optional but great Team building.

## **Pictures**

- Schedule will be sent out before Jamboree. A Team list, Football & Cheer, must be turned in with players and numbers, cheerleaders, and Coaches listed in order by row. Only Football will need to submit the list but needs to include Cheer team's information.

## **Gate Duty/ Chains / Announcer**

- During HOME games, the home Team is required to have volunteers to work the gate, chains and have an announcer.
  - Gate: 1 from Football and 1 from Cheer
  - Chains: 3 volunteers (*can be from Football and/or Cheer*)
  - Water boys: 2 ages 6 yrs. old – 15 yrs. Old for home and away games. They must wear a yellow or orange vest or Team will be fined.
  - Times for gate duty:
    - You will have to have someone to work the game before yours. EX. Your game is at 10:30 am worker need to be there at 8:45 to work 9:00 game.
    - If you have the second to last game of the Day you will have to work TWICE! Once before you game and till about half time of last Game.
    - You will need to turn in names of gate duty workers to Jenny by Wednesday night of the week of home games. Football team mom's turn in the names to Jenny so cheer team mom needs to provide her worker in enough time to get reported.

## Concession Duty

- As a volunteer organization we require all Teams to cover concession shifts. We ask for (4) volunteers from Football and (1) from Cheer. These shifts are assigned soon after the GFL schedule is released. Depending on the number of Teams and scheduled games at our park will determine if your team has one or two shifts to get covered. *For the 2014 Season, your Team will only have to cover one shift.*
- When getting volunteers to cover this shift we ask that you DO NOT ask the Coach and as Team Mom, try not to schedule yourself as well.
- The shift is a four hour shift; however the last shift may be longer if games are running behind.
- **Option out**– If your Team chooses to opt out, it must be agreed on by both cheer and football. The payout for the Team to opt out is \$225.00 per assigned shift coverage. This fee must be collected by the WHOLE team, football & cheer, and is due at the latest, (3) days before your shift.
- For any questions regarding Concession Coverage, please contact Spence Shores at [treasurer2@gaasports.org](mailto:treasurer2@gaasports.org)

## Playoffs

- During playoffs Teams will follow the same Gate/Chains/Announcer duties.

## Banquet

- All Teams are required to have an end of the Season Banquet.
  - The banquet is to be with Football and Cheer together.
  - Your Banquet will need to be at one of the approved Banquet locations or must get approved by the FB/Cheer Team Mom Committee prior to booking.
  - The Banquet must be reserved prior to the end of the regular season and the Team MUST know where, when and how much the Banquet is by the last game of the regular season.
  - Sprit Fee should cover the price of the meal for the Players and Coaches. Parent and Family will pay in addition too.
- **Approved locations:**
- School (High School, Middle School or Elementary) – *Book through Community Schools*
  - Church Hall – GUMC, Graystone
  - GCPR Park Pavilion – *Book through GCPR*
  - Stars & Strikes
  - Dave & Busters
  - Oasis Bowling
  - Sparkles

## Important Contacts

Jenny Luongo, Football Team Mom Coordinator - [jennyluongo@luongotrim.com](mailto:jennyluongo@luongotrim.com)

Stephanie Bush, GAA Football Board & 8<sup>th</sup> grade Team Mom  
[bushmw@bellsouth.net](mailto:bushmw@bellsouth.net) or phone/text 770-616-8907

Kristin Chafin, Cheer Mom Coordinator – [pop1graphics@gmail.com](mailto:pop1graphics@gmail.com)

Spence Shores, GAA Assistant Treasurer & Concession Coordinator - [treasurer2@gaasports.org](mailto:treasurer2@gaasports.org)

**Good luck to all our Teams, GO RAMS!**